

COLLEGE COUNCIL MEETING MINUTES

Date of Meeting: 10-07-2024

Time: 02:30 PM to 03:30 PM

Venue: Conference Hall, Divya Jyoti Ayurvedic Medical College

1. Reconstitution of College Council Committee
2. Preparation for NCISM visitation
3. Submission of Departmental requirements
4. Allocation of duties related to Hospital and College
5. Any other with the permission of chairman
6. Schedule of next College Council Meeting

Agendas of Meeting:

The meeting was called to order at 02:30PM afternoon, 10th July 2024 by Dr. Rajesh Sharma, Principal, Divya Jyoti Ayurvedic Medical College and Chairman, College Council Committee. Further, discussions on the agendas were carried out.

Discussion on Agenda No. 1:

- In compliance of honorable, Principal, Divya Jyoti Ayurvedic Medical College, College Council Committee has been reconstituted as some of the faculty has left the college.

Discussion on Agenda No. 2:

- Anticipating NCISM visitation this year all departments were instructed to prepare their own departments satisfying the minimum requirements as soon as possible.
- Principal, Divya Jyoti Ayurvedic Medical College, Chairman, College council committee, suggested circulation of Departmental information submitted to NCISM this year to all Departmental teachers for completion of preparation if any.

Discussion on Agenda No. 3:

- Individual Departments should make a list of minimum priority basis requirements and the same has to be submitted to the Principal office late by 18th July, 2024.
- Budget list should be minimum requirements basis so that the management can provide it.

Discussion on Agenda No. 4:

- Principal, Divya Jyoti Ayurvedic Medical College, Chairman, College council committee, assigned duties related to College and Hospital to all the faculties for curricular and Hospital development.
- All the faculties were instructed to perform their allotted duty without fail.

Discussion on Agenda No. 5:

- No Agendas were discussed other than the above said.

Discussion on Agenda No. 6:

- Discussions were held for 60 minutes and the meeting was concluded by 03:30 PM, by Dr. Ravikant Tyagi thanking everyone's presence and cooperation during the meeting.
- The next College Council meeting will be scheduled on 10th November, 2024 at 02:00 PM afternoon in the conference hall, Divya Jyoti Ayurvedic Medical College.

Members present in the meeting:

1. Dr. Rajesh Sharma
2. Dr. Ravikant Tyagi
3. Dr. Sandeep Madan
4. Dr. Suvir Singh
5. Dr. Mayank Tyagi
6. Dr. Pragya Singhal
7. Dr. Parul Chauhan
8. Dr. Shaveta Sawhney
9. Dr. Neha Saini
10. Dr. Charu
11. Dr. Nisha

COLLEGE COUNCIL MEETING MINUTES

Date of Meeting: 10-11-2024

Venue: Conference Hall, Divya Jyoti Ayurvedic Medical College

Time: 12:00 PM to 01:00 PM

1. Preparation for NCISM visitation
2. Renovation of College building and Departmental infrastructure
3. Updation of Departmental records
4. Updation of Student's class attendance register
5. Preparation for of Induction ceremony 2024-25 Batch
6. Reconstitution of College Council Committee
7. Any other with the permission of chairman
8. Schedule of next College Council Meeting

Agendas of Meeting:

The meeting was called to order at 12:00PM afternoon, 10th November, 2024 by, Principal, Divya Jyoti Ayurvedic Medical College. Further, discussions on the agendas were carried out.

Discussion on Agenda No. 1:

- Principal, Divya Jyoti Ayurvedic Medical College, instructed all the faculties of the individual Departments to fulfill minimum requirements of the respective Departments as per MSR without fail.
- For NCISM visitation all the Departmental registers, Practical labs must be completed.
- Doubts raised by Members, College Council Committee, regarding the same were rectified by Principal, Divya Jyoti Ayurvedic Medical College.

Discussion on Agenda No. 2:

- Anticipating NCISM visitation all departments were instructed to prepare a list of required changes in the Departmental infrastructure as soon as possible and the same has to be submitted to Principal office by first week of Jan 2025
- Assistant Professor, Department of Rachana Sharira, suggested window should be manually openable so that proper ventilation can be maintained in the Departmental rooms.
- All the faculty members shared their views on the changes to be made in the infrastructure of the college and respective Departments.

Discussion on Agenda No. 3:

- Instructions were given to individual Departments, all the records/ documents of the Department should be properly maintained so that if any deficiency as per MSR is found, then the same can be completed before the Inspection.

Discussion on Agenda No. 4:

- All the faculties of the concern Departments were instructed to update student attendance register to enforce discipline during class hours without fail.
- The same has to be updated in the whats app group along with the register on regular basis, which will be helpful in regularizing the classes.

Discussion on Agenda No. 5:

- In order to prepare for the Induction Ceremony of the new session 2024-25, all the faculties were directed to submit their ideas regarding curricular and extra- curricular activities to develop interest in new students towards Ayurveda science.
- All the faculty members shared their views on the importance of Orientation Programme and how it will help in personality development of the students.

Discussion on Agenda No. 6:

- Discussion for constitution of college council committee has not been done and the same has been kept for discussion in the next meeting.
- Discussion on Agenda No. 7:
- No Agendas were discussed other than the above said.

Discussion on Agenda No. 8:

- Discussions were held for 60 minutes and the meeting was concluded by 01:00 PM, 10 -11- 2024 by Dr. Ravikant Tyagi thanking everyone's presence and cooperation during the meeting.

Members present in the meeting:

1. Dr. Rajesh Sharma
2. Dr. Ravikant Tyagi
3. Dr. Sandeep Madan
4. Dr. Suvir Singh
5. Dr. Mayank Tyagi
6. Dr. Pragya Singhal
7. Dr. Parul Chauhan
8. Dr. Shaveta Sawhney
9. Dr. Neha Saini
10. Dr. Charu
11. Dr. Nisha